

~~CONFIDENTIAL~~

MEMORANDUM FOR: Mr. Lloyd

26 February 1957

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1. All the policies and procedures for receipts in support of disbursements are now buried in a regulation on advances. I spoke to [REDACTED] on this, and he agrees that this subject has become so extensive that it is probably more appropriate to have a regulation in the [REDACTED] devoted exclusively to "these" receipts. At any rate, if we are to write and publish anything now, the [REDACTED] is the place to put it until we can develop a new regulation.

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2. [REDACTED] is not enthusiastic over what he has offered here. He stated that he merely rewrote [REDACTED] suggestion in a more orderly and technical manner for inclusion in a regulation. Neither Les nor myself think this will eliminate or greatly reduce frauds and embezzlements. At all Class B stations, particularly the [REDACTED] stations, internal control through matching duplicate receipts will not be practical. ~~At~~ many Class A stations disbursements for operational purposes are generally made by a Finance Officer in the form of working advances to Case Officers covering anticipated expenditures over a period of time. The payments made by a Case Officer are to numerous agents, et al, ~~for~~ a single operational advance received from a Finance Officer. Only in Washington can the recommended procedure be effective to any great extent.

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3. If you and Colonel White agree that the procedure for duplicate matching receipts as prescribed here is not practical for Agency-wide mandatory application, I will work with Les to develop a sound charge of responsibility to Chiefs of Stations and Approving Officers to insure maximum control by those individuals who can exercise such control through such devices as Les states in his last paragraph.

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